

Quick Start Guide

How to Use the CheckPoint System

(1) Launching CheckPoint and Logging In

Users can access CheckPoint with **Rich Client** software on a networked PC, or via a Web browser if **Thin Client** access is available.



(1.1) **Rich Client:** Double-click on the CheckPoint icon and launch the Application.

(1.2) Enter in a valid Login ID and Password:



(2) CheckPoint Central Console (Figure 1)

Begin at the Central Console for an overview of equipment and system status. Key features include:

(2.1) **Sensor Name**, (2.2) **Click on Column Heading** to Sort sensors by name, (2.3) **Red Zone** is a list of sensors in alert status, (2.4) **Yellow Zone** is a list of sensors that need require follow up after an alert, (2.5) **All Equipment** is a list of all sensors, (2.6) **Color Coded** sensors designate current status, (2.7) **Right Click Mouse** to create a graph (Graph It), enter Corrective Action documentation (Take Corrective Action), clear a False Alert, and Clear all No Sensor Contact alerts.

(3) Create a Data Graph (Figure 2)

Point your mouse over the desired sensor name and **Right Click** to create a graph of measured data.

Available features include: (3.1) **Select or change the Sensor** data to plot, (3.2) **Change Reference Date**

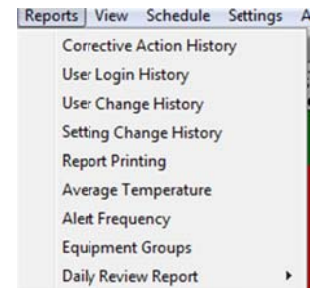
and **Time Period**, (3.3) **Click on Data Point** to display information, and (3.4) **Print a Graph, Take a Snapshot, or View Numeric Tabular Data.**

(4) Responding to an Alarm and Taking Corrective Action

Figures 3 and 4 illustrate the documentation process in response to an alert: (a) Investigate the issue, (b) Take corrective action (**Right Click** Equipment Name in the **Red** and **Yellow** Zones and **Take Corrective Action** or **Process Further**, respectively), and (c) Document corrective action response.

(5) System Reports

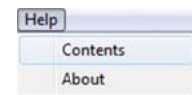
A comprehensive library of reports is available under the **Reports** Menu.



(6) Contact CheckPoint Customer Support

For additional help and support, contact CheckPoint Customer support by **sending an email** to support@tempsys.net with (a) the name of your organization and an Issue Title in the Subject Line, (b) a description of the issue and any relevant information in the body of the message, and (c) point of contact information. For **EMERGENCIES ONLY**, contact us at (510) 526-7624.

An online User's Manual is available under the Help menu.



Refer to the **User Manual & Training Guide** for detailed system information and instructions.

Additional online resources are available at
<http://www.tempsys.net>
<http://checkpoint.kayako.com>

CHECKPOINT®

Wireless Monitoring System by TempSys

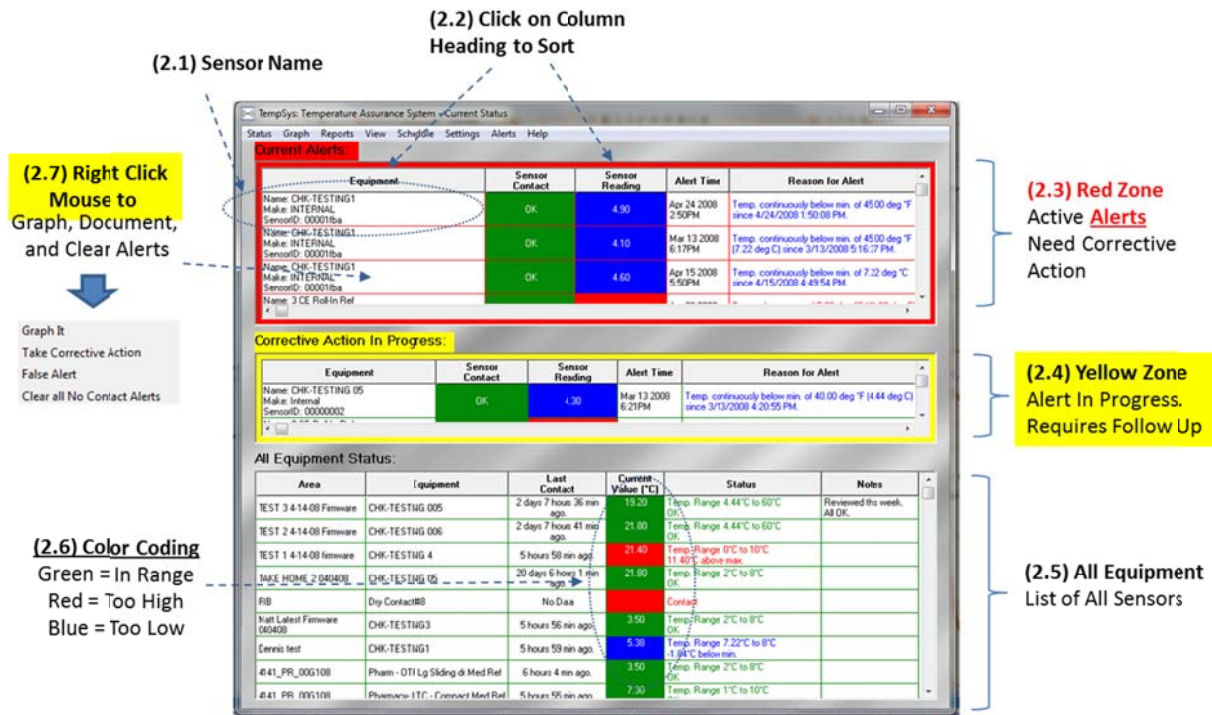


Figure 1 - CheckPoint Central Console

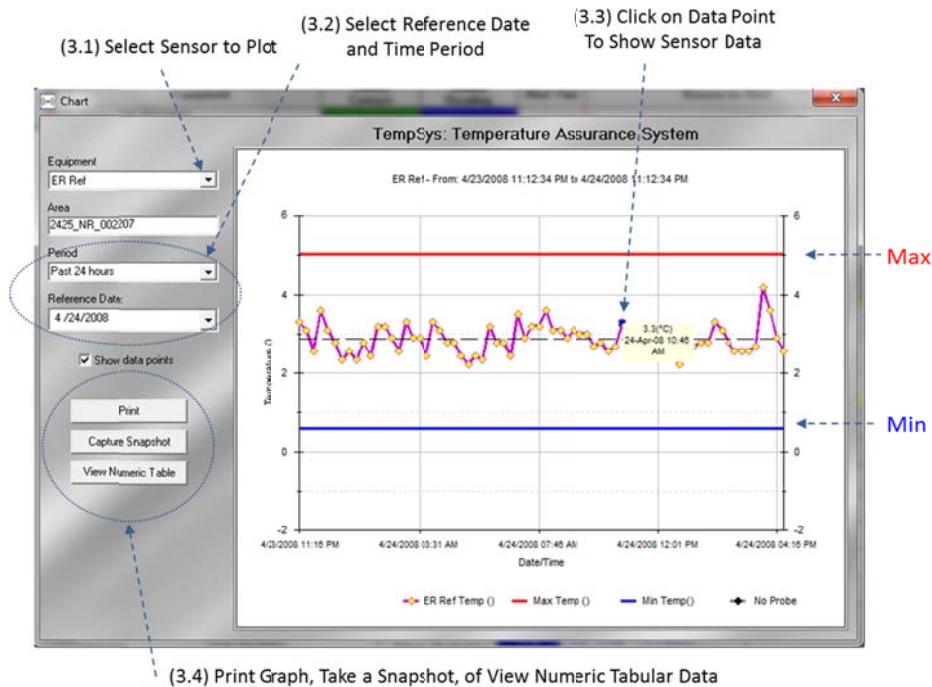


Figure 2 - Graph of Measured Data

Name: CHK-TESTING1 Make: INTERNAL SensorID: 00001fba

Problem Description
Temp. continuously below min. of 7.22 deg °C since 4/15/2008 4:49:54 PM.

Check the items from the checklist below that apply to the problem and then click the Next >> button to get the appropriate actions to perform.

Category	Select	Diagnosis
Mechanical	☐	Door seal blocked or damaged.
	☐	Object blocking the fan or air flow.
	☐	Ice build-up behind the evaporator.
	☐	Dirty condensor.
	☐	Water dripping.
	☐	Excessive Cooling
Operational	☒	Door left open
	☐	Door blocked open
	☐	Large amount of hot food cooling
	☐	Slow recovery.
	☐	Door seal blocked or damaged
	☐	Alarm resistance-key check

Print Check List Next >>

(4.1) Check Applicable Diagnosis Box

Figure 3 - Select and Check Diagnosis Box

(4.2) Enter product or sample information

Corrective Action

Name and Condition of Product or Sample
Medications

Corrective Action Taken:
Closed door and check back in one hour.

Is the equipment working properly? ☐ Yes ☒ No Save

(4.4) "Yes" Fully Dismisses Alert
"No" Moves Alert to "Yellow Zone" for Follow Up

Figure 4 - Complete Documentation & Create Data Record